



Raising Standards. Promoting Confidence.

NABCEP Continuing Education Credit Form

Title of the Training Class: _____

Company / Institution Conducting Training: _____

Date of Training: _____

Location of Training _____

Total Training CEU Hour(s)*: _____

Attendee First Name: _____

Attendee Last Name: _____

Instructor's Name: _____

Signature of Instructor: _____

By signing this form I confirm that the above information is correct, that the named attendee completed all requirements for receiving credit for the training, and that the number of hours accurately reflects training time completed by the attendee.

- NABCEP Certified Installers/Professionals are responsible for bringing the "Continuing Education Form" to class.
- NABCEP Certified Installers/Professionals must provide copies of signed CE Credit Forms for re-certification.
- CE Credit Form requires instructor signature to be valid.
- If the course is not pre-registered with NABCEP and listed on our website under List of Registered CE Courses, then additional documentation is required. Please attach a copy of the syllabus, agenda or other documentation of training hour(s) to be valid.
- ***Note: 1 hour of classroom training is equivalent to 1 CEU hour. Breaks, lunch and networking are not included in training time.**

-This form is intended solely for use by NABCEP.
-Any other use requires written permission from NABCEP.
-This form can be copied as needed.